#### **Parent FAQs**

#### What time should students arrive to school?

School will be open from 8.30am for breakfast club and 8.40pm for pupils who do not want to access breakfast club. Pupils must not arrive before this time. If parents are bringing pupils to school, please do not arrive before 8.30am. Parents and pupils cannot wait in the reception area at any time. When pupils come into school, they will access the school grounds via the Playground only.

# Can I drop my child off?

We would ask that parents **<u>DO NOT</u>** drive onto the school site to drop off. Parents **<u>MUST</u>** park on Woodlands Lane and walk up to school. Once parents have dropped their child off outside reception where pupils will be collected by a member of staff or directed to the playground, we request that parents leave the school site immediately and not congregate by reception or school entrance.

#### What happens if they travel into school on a bus?

As parents are aware these are not school buses and so any pupil using county transport needs to follow the guidance as set by the government or local authority.

## What equipment should my child bring into school?

All secondary students should bring their own stationary equipment such as pens and pencils. Specialist equipment will be provided and will have been cleaned prior to and after use, this included keyboards for example in ICT. We would request that no other items are brought to school. Primary pupils will have stationary provided.

## Will the school be providing hot food?

The school kitchen is open and hot meals are available for Free School Meals and paid meals.

# Where will students eat their food?

Pupils who have hot meals will eat in the hall at their allocated time. Pupils with packed lunches will eat in class bases.

#### Are students expected to wear their school uniform?

All pupils are expected to return in full school uniform.

# What will happen during PE and changing?

Any pupil who has PE on their timetable will be asked to wear their PE kit to school on that day. This should be in line with the PE uniform guidelines as set down in the student planner. The school will provide further updates in September with regards to Swimming.

## How do you intend to manage the movement around the school site?

We have created an organised system around the corridors which will be explained to the pupils. As per the guidance groups moving in the same direction is a safe way to operate. We will use as much of the outside space for any transitions where possible.

### Mobiles Phones/Electronics and Equipment from home?

Mobile phones and Electronics should not, if at all possible be brought into school. Should pupils bring these in, then they would be responsible for them, including if they get lost or damaged. The office will no longer be collecting in any equipment from home to keep safe. Should pupils bring in phones/electronics, they <u>MUST</u> stay in their bag. Should pupils not follow this, they will have the phone confiscated. They will be asked to place their phone in an envelope and seal it to collect at the end of the day.

## Will classrooms be cleaned after each session?

Surfaces in classrooms will be cleaned after every session/ lesson. There are additional cleaning resources in each room. All windows and where possible doors will be open to maintain ventilation. All rooms and desks will be thoroughly cleaned at the end of each day. We now have an on-site cleaner each day between 11.30am and 2pm who is responsible for cleaning all communal, high touch areas around the school.

#### Attendance?

The expectation is that all pupils unless otherwise directed by a doctor, will be returning from next week.

## Will my child be required to wear a face mask? Will staff be wearing PPE?

The government guidelines have been reviewed and the recommendation until the end of the Spring Term is that face masks should be would by staff and secondary aged pupils in communal areas and classrooms where social distancing cannot be implemented. For a number of our children, wearing face coverings when teaching and interacting poses huge difficulties for communication, therefore the wearing of masks in classrooms will not be compulsory for staff or pupils. Staff will continue to wear face coverings when moving around school and staff can choose to wear a face covering when in class if appropriate and based on their own personal circumstances.

Staff will be required to wear PPE equipment when supporting your child with any intimate or personal care.

Secondary pupils may choose to wear face coverings in all areas of the school if they wish based on their own personal views and their home circumstances.

# How will the school manage any poor behaviours?

The school behaviour policy will still apply in all aspects. We all need to maintain the same high expectations regarding pupil behaviour.

## What will the school do if there is a reported case of Coronavirus?

Should there be a case of Coronavirus in school the pupil or staff member will be immediately isolated to the designated isolation room.

In the case of a pupil, parents will be contacted and the pupil will be collected as soon as possible. The normal testing practice should then be followed by the family in the first instance. If it is a member of staff then we will isolate as with the pupil and agree on the appropriate exit depending on the member of staff's condition. The school will then establish who the child/teacher has come into contact with. At each stage we will follow the Public Health England advice which is largely around testing and isolation for 10 days. We will not close the school unless advised to do so.

### How will you know who the student has come into contact with?

Each teacher will establish a strict seating plan for each class they teach. This must be the same seating plan for every group/class, each day/week. Children should remain in their allocated seat this will be made very clear to them at the start of the term. Staff after week 1 should give seating plans to office where they will be kept centrally.

## Can I come into the school to speak to a member of staff?

While we want to be as open and welcoming as normal, parents will not be able to arrive in reception, you will need to ring and arrange a mutually agreed time with the teacher concerned. Our normal policy of responding to concerns via the telephone or in writing/email will still apply. If you are collecting a pupil, then you will need to report to reception and follow the guidance and direction from the school receptionist.