



# Provider Access Policy Statement

St. Anthony's School

<b>Approved by:</b>	Helen Ball	<b>Date:</b> September 2021
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## Contents

1. Aims .....	2
2. Statutory requirements .....	2
3. Student entitlement.....	2
4. Management of provider access requests.....	2
5. Links to other policies .....	3
6. Monitoring arrangements.....	4

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### 1. Aims

This policy statement aims to set out our school's arrangements for managing the access of education and training providers to students for the purpose of giving them information about their offer. It sets out:

- › Procedures in relation to requests for access
- › The grounds for granting and refusing requests for access
- › Details of premises or facilities to be provided to a person who is given access

### 2. Statutory requirements

Schools are required to ensure that there is an opportunity for a range of education and training providers to access students in years 8 to 13 for the purposes of informing them about approved technical education, qualifications or apprenticeships.

Schools must also have a policy statement that outlines the circumstances in which education and training providers will be given access to these students.

This is outlined in section 42B of the [Education Act 1997](#).

This policy shows how our school complies with these requirements.

### 3. Student entitlement

All students in years 8 to 13 at St. Anthony's School are entitled to:

- › Find out about technical education qualifications and apprenticeship opportunities as part of our careers programme, which provides information on the full range of education and training options available at each transition point
- › Hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships, e.g. through activities and events such as options events, assemblies and taster events
- › Understand how to make applications for the full range of academic and technical courses

### 4. Management of provider access requests

#### 4.1 Procedure

A provider wishing to request access should contact Helen Cockburn, Transition Manager.

Telephone: 01243 785965

Email: [transition@st-ants.org](mailto:transition@st-ants.org)

## 4.2 Opportunities for access

A number of events, integrated into our careers programme, will offer providers an opportunity to come into school to speak to students and/or their parents/carers:

	AUTUMN TERM	SPRING TERM	SUMMER TERM
YEAR 8	Moving On Event	Careers in the Curriculum Day	Hopes and Dreams lesson
YEAR 9	Moving On Event	Careers in the Curriculum Day	EHCP Annual Reviews
YEAR 10	Moving On Event	Careers in the Curriculum Day	EHCP Annual Reviews Hub Open Evening
YEAR 11	Moving On Event EHCP Annual Reviews	Careers in the Curriculum Day Further education/ apprenticeship support with applications	Further education provider transition days World of Work week Hub Open Evening

Please speak to our Transition Manager to identify the most suitable opportunity for you.

These events will run in line with any measures related to public health incidents, including COVID-19.

## 4.3 Safeguarding

Our safeguarding/child protection policy outlines the school's procedure for checking the identity and suitability of visitors.

Education and training providers will be expected to adhere to this policy.

## 4.4 Premises and facilities

- › The full range of facilities are available to enable providers to access students, including rooms, computers, specialist equipment such as audio and visual devices
- › Please notify the school in advance should you require use of any equipment
- › Providers are welcome to leave prospectuses or other material for students to read
- › Providers will be expected to conform to any measures put in place by the school in the event of public health incidents, including COVID-19

## 5. Links to other policies

- › Safeguarding/child protection policy: <https://st-ants.org/web/wp-content/uploads/2022/01/Safe-Guarding-and-Child-Protection-Policy.pdf>
- › Careers guidance policy: <https://st-ants.org/web/wp-content/uploads/2022/03/Careers-Education-Information-Advice-and-Guidance-Policy.pdf>
- › Keeping Children Safe in Education: [https://st-ants.org/web/wp-content/uploads/2021/09/Keeping\\_children\\_safe\\_in\\_education\\_2021.pdf](https://st-ants.org/web/wp-content/uploads/2021/09/Keeping_children_safe_in_education_2021.pdf)

## 6. Monitoring arrangements

The school's arrangements for managing the access of education and training providers to students are monitored by Helen Cockburn, Transition Manager

This policy will be reviewed by Helen Cockburn on an annual basis.

At every review, the policy will be approved by the governing board.