

ST ANTHONY'S SCHOOL

COVER SUPERVISOR PERSON SPECIFICATION



	Essential	Desirable
Qualifications / Experience	<ul style="list-style-type: none"> • Experience of working with children or young people in an educational or similar setting • Good literacy skills, with the ability to communicate clearly in writing and verbally • Experience of working with children with SEND or additional needs 	<ul style="list-style-type: none"> • Relevant professional qualifications to support the role (e.g. education, childcare, SEND support)
Skills/Abilities	<ul style="list-style-type: none"> • Well-developed interpersonal skills, with the ability to build positive, professional relationships • Ability to communicate effectively with pupils, staff, parents/carers and other professionals • Ability to plan, organise and prioritise tasks effectively • Ability to follow and maintain effective communication systems within school • Ability to work flexibly and respond calmly to changing situations 	<ul style="list-style-type: none"> • Competent in the use of IT to support learning, communication and record-keeping
Knowledge	<ul style="list-style-type: none"> • Secure understanding of inclusive practice to support pupils with a wide range of needs • Knowledge of safeguarding principles and responsibilities • Understanding of school child protection policies and procedures • Knowledge and understanding of a range of special educational needs and associated strategies 	
Personal Qualities	<ul style="list-style-type: none"> • Creative, solution-focused and able to anticipate and respond to challenges • Able to develop and maintain effective working relationships with pupils, staff, parents/carers and the wider community • Committed to ongoing professional development • Reflective in practice and open to feedback and improvement • Able to work effectively as part of a team, contributing positively to school life 	